



# MEETING AGENDA

District 1  
Matthew Wilson  
Member

District 2  
Raevan Howard

District 3  
Norman Crow  
Vice Chairperson

District 4  
Lee Busby  
Chairperson

District 5  
Kip Tyner

District 6  
John Faile  
Alternate

District 7  
Cassius Lanier

## Council Finance Committee Meeting Agenda

Tuesday, October 1, 2024 Daugherty Conference Room 3:15 p.m.

TOPIC	PRESENTER	SUPPORTING MATERIAL
<b>Approval of Minutes</b>		
<b>NEW BUSINESS</b>		
1. Approval of disbursement from District 1 Improvements Fund (OCA-24-1377)	<b>Councilor Wilson</b>	
2. General Fund budget revision no. 1	<b>Carly Standridge</b>	2-3
3. Authorization to amend TTSC 2024 agency funding contract (OCA-23-1277)	<b>Carly Standridge</b>	4
4. Authorization to amend Sister Cities 2024 agency funding contract (OCA-23-1274)	<b>Carly Standridge</b>	5
5. Authorization to select and contract with Warren Averett for PL 113-2 audit services (OCA-24-1397)	<b>Carly Standridge</b>	6
6. Ordinance amending Section 2-59.1 of the Code of Tuscaloosa (OCA-23-1604)	<b>Scott Holmes</b>	7-8
7. Resolution authorizing binding coverage and payment of premium for certain insurance coverage for Fiscal Year 2024	<b>Scott Holmes</b>	9
<b>ADJOURN</b>		



**Proposed Budget Revisions for FY 2025**  
 Finance Committee - October 1, 2024

General Fund Budget Amendment #1					
Action	Account #	Line Item	Current Budget	Proposed Revision	Amended Budget
Increase	10104050-99901	District Improv- Dist 1	10,000	5,000	15,000
Increase	10104050-99902	District Improv- Dist 2	10,000	5,000	15,000
Increase	10104050-99903	District Improv- Dist 3	10,000	5,000	15,000
Increase	10104050-99904	District Improv- Dist 4	10,000	5,000	15,000
Increase	10104050-99905	District Improv- Dist 5	10,000	5,000	15,000
Increase	10104050-99906	District Improv- Dist 6	10,000	5,000	15,000
Increase	10104050-99907	District Improv- Dist 7	10,000	5,000	15,000
Increase	10104050-3100	Outside Services	100,000	75,000	175,000
Decrease	10118010-9990	Contingency	630,195	(110,000)	520,195
				-	

*a. To increase district improvement funds from \$10,000 to \$15,000 and increase Council Outside Services by \$75,000 to prior year level funded amount.*

Action	Account #	Line Item	Current Budget	Proposed Revision	Amended Budget
Increase	10109075-1005	Beer Tax Bonus	19,952	2,088	22,040
Increase	10109075-1015	Salaries	5,113,773	519,565	5,633,338
Increase	10109075-2010	Employee Insurance	943,149	110,147	1,053,296
Increase	10109075-2025	State Pension	497,106	50,827	547,933
Increase	10109075-2029	Medicare	67,731	6,826	74,557
Increase	10109075-2030	Social Security	289,477	29,173	318,650
Decrease	10109077-1005	Beer Tax Bonus	12,760	(2,088)	10,672
Decrease	10109077-1015	Salaries	3,279,914	(519,565)	2,760,349
Decrease	10109077-2020	Employee Insurance	673,267	(110,147)	563,120
Decrease	10109077-2025	State Pension	292,397	(50,827)	241,570
Decrease	10109077-2029	Medicare	43,240	(6,826)	36,414
Decrease	10109077-2030	Social Security	184,800	(29,173)	155,627
				-	

*b. Transfer Sweeper/Flusher crew from Public Works to ESD.*



**Proposed Budget Revisions for FY 2025**  
 Finance Committee - October 1, 2024

General Fund Budget Amendment #1					
Action	Account #	Line Item	Current Budget	Proposed Revision	Amended Budget
Increase	10100085-8081	Transfer from Amp-Clearing	(350,000)	(100,000)	(450,000)
Increase	10104045-1015	Salaries	868,642	100,000	968,642
				-	

*c . Transfer funding from Amp-Clearing to General Fund for amphitheater advertsing/marketing personnel costs within Strategic Communications.*



APPROVED AS TO FORM

\_\_\_\_\_  
Office of the City Attorney

Prepared By: OT/hdh

Requested: Finance Date: 10/01/2024

Council Presentation: 10/08/2024

Suspension of Rules: NO

RESOLUTION

RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AMENDMENT TO MUNICIPAL AGENCY FUNDING CONTRACT WITH TUSCALOOSA SISTER CITIES COMMISSION (OCA-23-1274)

WHEREAS, the City of Tuscaloosa and Tuscaloosa Sister Cities Commission entered into a Municipal Agency Funding Contract on December 12, 2023; and,

WHEREAS, the City of Tuscaloosa and Tuscaloosa Sister Cities Commission desire to amend said Municipal Agency Funding Agreement to increase the funding amount by an additional \$8,000 for a total of \$116,000.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUSCALOOSA, as follows:

That the Mayor be and he is hereby authorized to execute by and as an act for and on behalf of the City of Tuscaloosa an amendment to the said Municipal Agency Funding Contract to increase the funding amount by an additional \$8,000, and the City Clerk is authorized to attest the same.

FUNDING REQUIRED: Yes No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Chief Financial Officer

COUNCIL ACTION

Resolution \_\_\_\_\_  
Ordinance \_\_\_\_\_  
Introduced \_\_\_\_\_  
Passed \_\_\_\_\_  
2<sup>nd</sup> Reading \_\_\_\_\_  
Unanimous \_\_\_\_\_  
Failed \_\_\_\_\_  
Tabled \_\_\_\_\_  
Amended \_\_\_\_\_  
Comments: \_\_\_\_\_

APPROVED AS TO FORM

\_\_\_\_\_  
Office of the City Attorney

Prepared By: LKJ

Requested: Finance Date: 10/01/2024

Council Presentation: 10/08/2024

Suspension of Rules: NO

RESOLUTION

RESOLUTION AUTHORIZING SELECTION OF AND CONTRACT WITH  
WARREN AVERETT FOR PROFESSIONAL AUDIT SERVICES FOR INTERNAL AUDIT OF P.L. 113-2  
FUND  
(OCA-24-1397)

WHEREAS on July 31, 2024, the City of Tuscaloosa issued and published a request for proposals from experienced professional accounting firms to enter into a contract to provide professional audit services for the P.L. 113-2 disaster recovery funds; and

WHEREAS the City received, and City staff evaluated two (2) proposals from qualified firms: CohnReznick and Warren Averett; and

WHEREAS, City staff recommend selection of Warren Averett for this contract in the not-to-exceed amount of \$25,000.

BE IT RESOLVED BY THE CITY COUNCIL OF TUSCALOOSA AS FOLLOWS:

That the Mayor is authorized to execute a contract for professional audit services for the P.L. 113-2 funds with Warren Averett in the not to exceed amount of \$25,000 as an act for, and on behalf of the City of Tuscaloosa, and the City Clerk is authorized to attest the same.

FUNDING REQUIRED:  Yes  No  
22817160-12041

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Chief Financial Officer

COUNCIL ACTION

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Introduced \_\_\_\_\_

Passed \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Unanimous \_\_\_\_\_

Failed \_\_\_\_\_

Tabled \_\_\_\_\_

Amended \_\_\_\_\_

Comments: \_\_\_\_\_

APPROVED AS TO FORM

Prepared By: SBH/hdh

Requested: Finance Date: 10/01/2024

Council Presentation on: 10/08/2024

Suspension of Rules: No

\_\_\_\_\_  
Office of the City Attorney

ORDINANCE NO. \_\_\_\_\_

ORDINANCE AMENDING SECTION 2-59.1 OF  
THE CODE OF TUSCALOOSA  
(OCA-23-1604)

BE IT ORDAINED BY THE CITY COUNCIL OF TUSCALOOSA that the following Sections and/or subsections of the Code of Tuscaloosa are hereby amended, and all other sections and/or subsections thereof shall remain unchanged.

**SECTION ONE.** That Subsection 2-59.1 is hereby amended to read as follows:

**“ Sec. 2-59.1. District improvement funds.**

(a) *Creation of funds.* Separate funds to be individually known as "district improvement fund" are hereby established within the city's accounting records for each city council district, to be utilized for the public purposes of funding capital improvements in the individual districts or for non-operational expenses of the city.

(b) *Disbursements.* Disbursements from each of the established district improvement funds must first be approved by the appropriate council committee(s) and then authorized by a council resolution. The resolution shall, at a minimum, set out the amount of the disbursement and to whom, the public purpose for which the disbursement is made, and whether or not a contract is required.

(c) *Fund balance.* Each district improvement fund shall be funded with **fifteen thousand dollars (\$15,000.00)** each fiscal year, the balance of which at the end of each fiscal year may be carried over to the next.

(d) *Limitations on use of funds.* Disbursements made from the established funds must comply with all legal requirements associated with the expenditure of public funds, including but not necessarily limited to Sections 94 and 94.01 of the Alabama Constitution, the Alabama Bid Law, the Alabama Public Works Law, and established City of Tuscaloosa contract procurement standards. The funds herein established are explicitly not for the discretionary use of individual city council members.

FUNDING REQUIRED:  Yes  No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Chief Financial Officer

COUNCIL ACTION

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Introduced \_\_\_\_\_

Passed \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Unanimous \_\_\_\_\_

Failed \_\_\_\_\_

Tabled \_\_\_\_\_

Amended \_\_\_\_\_

Comments: \_\_\_\_\_



APPROVED AS TO FORM

Prepared By: SBH/cmh

Requested: Finance Date: 10/1/24

Council Presentation: 10/8/24

Suspension of Rules: No

\_\_\_\_\_  
Office of the City Attorney

RESOLUTION

RESOLUTION AUTHORIZING BINDING COVERAGE AND PAYMENT OF  
PREMIUM FOR CERTAIN INSURANCE COVERAGE  
FOR FISCAL YEAR 2024  
(OCA-24-1000)

BE IT RESOLVED BY THE CITY COUNCIL OF TUSCALOOSA as follows:

1. The City of Tuscaloosa does hereby obtain certain Fiduciary Liability insurance coverage for the City of Tuscaloosa Police Officers and Firefighters Supplemental Retirement Plan through the agency of USI Insurance Services, LLC, for the annual premium payment not to exceed \$5,712.00 with coverage, policy limits, and other terms and conditions as described in the Insurance Proposal dated September 20, 2024, as it may be amended, and submitted as proposed to the City.
2. The Mayor is authorized to execute any documents necessary to effect and bind such insurance coverage, and the City Clerk is authorized to attest the same.
3. Procurement of insurance does not constitute the waiver of any defense or limitation of liability otherwise provided by law.
4. The Chief Financial Officer is hereby authorized to make said premium payments in accordance with invoices submitted and/or arrangements made with insurance company and insurance agency, whether as a single payment or on a monthly, or other periodic basis, and the Mayor and City Clerk are authorized to execute and attest any checks necessary for such payments.

FUNDING REQUIRED:  Yes  No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

Chief Financial Officer

COUNCIL ACTION

Resolution \_\_\_\_\_

Ordinance \_\_\_\_\_

Introduced \_\_\_\_\_

Passed \_\_\_\_\_

2<sup>nd</sup> Reading \_\_\_\_\_

Unanimous \_\_\_\_\_

Failed \_\_\_\_\_

Tabled \_\_\_\_\_

Amended \_\_\_\_\_

Comments: \_\_\_\_\_