



MEETING AGENDA



District 1
Matthew Wilson
Vice Chairperson

District 2
Raevan Howard

District 3
Norman Crow
Chairperson

District 4
Lee Busby
Member

District 5
Kip Tynner

District 6
John Faile

District 7
Cassius Lanier
Alternate

Council Public Projects Committee Meeting Agenda

Tuesday, July 11, 2023 Daugherty Conference Room 2:30 p.m.

TOPIC	PRESENTER	SUPPORTING MATERIAL
<p>Approval of Minutes</p> <p>NEW BUSINESS</p> <ol style="list-style-type: none">1. Authorization to select Keen Independent Research and to negotiate scope and fee for Gateway Strategic Planning project <p>ADJOURN</p>	<p>Sommer Coleman</p>	<p>2</p>

Memorandum

July 6, 2023

To: Public Projects Committee

From: Sommer Coleman
Construction, Facilities, and Grounds

RE: Strategic Planning of the Existing Gateway Center - Authorization to select Keen Independent Research from the RFQ and authorization to negotiate a scope and a fee.

General Information:

Company: Keen Independent Research
Funding: Elevate
Amount: TBD

Summary:

Requesting authorization to select Keen Independent Research who submitted a proposal in response to the RFQ for Strategic Planning of the Existing Gateway Center. We are also seeking authorization to enter into fee and scope negotiations with Keen. The preliminary scope is for Strategic Planning and/or programming, includes but is not limited to Market Study / Feasibility Analysis, Business Plan Development (Financial Planning and Organizational Structure), Cost Budgeting, and Visitor Experience Conceptualization.

