



MEETING AGENDA



District 1
Matthew Wilson

District 2
Raevan Howard
Alternate

District 3
Norman Crow

District 4
Lee Busby

District 5
Kip Tyner
Member

District 6
John Faile
Chairperson

District 7
Cassius Lanier
Vice Chairperson

Council Administration and Policy Committee Meeting Agenda

Tuesday, February 21, 2023 Daugherty Conference Room 4:00 p.m.

TOPIC	PRESENTER	SUPPORTING MATERIAL
Approval of Minutes		
NEW BUSINESS		
1. Creation and funding of take-home Police vehicles	Mayor Maddox Chief Brent Blankley	
2. TPD recruitment bonuses	Chief Brent Blankley LaShonda Herbert	
3. Retitle IPS Technician job classification	Kimberly Michael LaShonda Herbert	2-5
4. Director of Construction Management job classification	Sommer Coleman LaShonda Herbert	6-10
5. Consideration for Airport RFP advertisement	Jeff Powell	
6. Ordinance amending Section 3-31 of the Code of Tuscaloosa	Jimbo Woodson	11-14
7. Ordinance amending Section 7-33(a)(4) of the Code of Tuscaloosa	Scott Holmes	15
8. Ordinance amending Sections 3-30 and 11-21 of the Code of Tuscaloosa	Scott Holmes	16-17
ADJOURN		

IPS-OTS TECHNICIAN

SUMMARY

The purpose of this classification is to perform field, technical, managerial and administrative work functions associated with sanitary sewer collection system overflows (SSOs), IPS Water & Sewer operational scheduling, infrastructure system repair, utilities locating, and rehab inspections and FOG program inspections.

ESSENTIAL FUNCTIONS

The following duties are normal for this classification. The omission of specific duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned. Specific duties listed may not be required for all positions within this classification, but are determined by the normal requirements for the particular position.

Oversees, coordinates and/or participates in the activities of FOG inspections and SSO investigations.

Directs and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining and completing employee performance appraisals.

Prepares and/or receives forms, work orders, or documentation; completes, processes, and/or forwards as appropriate; maintains accurate records.

Communicates via telephone and/or two-way radio; provides information; takes and relays messages; responds to requests for service.

Performs all duties assigned by the OTS Supervisor. Follows standard operating procedures for the City's FOG program and Sanitary Sewer Overflow Response Plan (SORP)

In the absence of the OTS Supervisor will perform all duties that relate to the SORP and FOG Program.

Investigates all SSOs and provides a written report to the OTS Supervisor within three days of all assigned SSOs. The report will include location, response steps, estimate of volume released, estimate of impact to public health, cause or suspected cause, date and location of the last nearest SSO, proposed steps to take for prevention of reoccurrence, and name of receiving water.

Identifies food service entities requiring grease traps; ensures proper installation of grease traps; oversees and assists grease trap inspections to ensure timely completion and proper actions taken by owners when required.

Meets goals and performance measures set forth by OTS Supervisor.

Must have working knowledge of Lucity maintenance management software or equivalent software. Must utilize Lucity software to write work orders and preventative maintenance tasks; monitor status of work and use for

scheduling, tracks labor and resource use.

Will schedule work using Lucity, MS Project and MS Excell software as directed by OTS Supervisor.

Performs inspection and maintenance of ARVs and Operation valves.

Uses GPS device as required.

Operates electronic detection equipment, GIS maps and construction drawings to mark the location of City owned utilities on roadways, private property and other locations using the required spray paint, flags, and other equipment.

Responds to and completes locate requests within legal time limits.

Performs field inspections of sanitary sewer assessment, cleaning, rehabilitation and construction sites. This includes inspecting the site for proper traffic control and site Best Management Practices (BMPs).

Measures and records quantities of materials used in construction projects. Must be able to prepare and maintain accurate records documenting all inspection activities.

Confirms utility locates prior to initiation of maintenance or construction activities.

Develops and maintains a queue of prioritized field-ready work orders and prepares weekly and bi-weekly schedules based on available labor forecasts.

Ability to schedule daily work for linear asset crews. This includes accurately assigning the correct number of crew members and other resources to each job on the schedule. This also includes being aware of potential job hazards and making the crews of aware so proper planning can be done.

Assists operations teams by issuing work orders in a sequential flow to individual technicians or work teams

Oversees material usage and costs.

Develops, documents, and maintains standard operating procedures associated with maintenance jobs

Manages database of incoming and completed work orders.

Ability to coordinate assignments with other sections, departments or agencies

Ability to run production reports and SCREAM reports to make sound decisions when scheduling work.

Ability to plan, schedule and evaluate the quality and quantity of work needed to accomplish work group goals within set limits of time and cost.

Communicates with supervisor, employees, other departments, city officials, contractors, engineers, the public, outside agencies, and other individuals as needed to coordinate work activities, review status of work, exchange information, or resolve problems.

Follows safety procedures, utilizes safety equipment, and monitors work environment to ensure safety of job site.

Reads and interprets maps, drawings and project/design specifications.

Must be able to read and interpret Manual on Uniform Traffic Control (MUTCD) handbook.

Must be computer literate; must be able to use basic office software packages; must be able to utilize software to construct, modify and maintain spreadsheets (MS Excel); must be able to produce and modify documents in word processing software (MS Word); must be able to become proficient using Microsoft Project; should be able to use asset management software application (Lucity) and geographical information systems software application (ArcMap).

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

Incorporates continuous quality improvement principles in day to day activities.

Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, managers and citizens.

MARGINAL FUNCTIONS

Performs other related duties as required.

MINIMUM QUALIFICATIONS

High School Diploma or GED required; three years of experience in equipment operations and performing construction/maintenance work or a related field. Must possess and maintain a valid driver's license. Will be required to obtain a commercial driver's license (CDL) with appropriate endorsements within 12 months of date of hire. Must possess and maintain a Grade 1C Wastewater License or Grade 1 Water Distribution License within 18 months of date of hire. This job classification is considered to be safety-sensitive and is subject to pre-employment and random drug screens. Must be able to attend and complete NASSCO Inspector training for sanitary sewer rehabilitation.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

PHYSICAL REQUIREMENTS: Must be able to operate a variety of machinery, heavy equipment, office equipment, machinery and tools (manhole bar, drill, shovel). Physical demand requirements are at levels of those for very heavy work and lifting.

DATA COMPREHENSION: Requires the ability to compare and/or judge the readily observable functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things which may include forms, reports, invoices, budget documents, technical manuals, procedural manuals, or reference materials.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and/or signal people to convey or exchange information, including giving/receiving assignments and/or directions to/from co-workers, assistants, managers, or supervisors as well as communicating with elected officials and the general public.

LANGUAGE ABILITY: Requires ability to read a variety of documentation, directions, instructions, and methods and procedures. Requires the ability to write job-related documentation and reports with proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex principles and techniques, to understand departmental policies and procedures, to make independent judgments in absence of supervision, and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract, multiply and divide, calculate decimals and percentages, utilize high school level algebra and geometry, and determine time and weight.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using job related equipment and in operating motor vehicles.

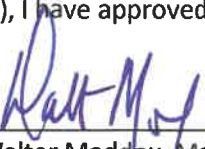
MANUAL DEXTERITY: Requires the ability to handle a variety of items, equipment, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have minimal levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: May require the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under minimal stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

Pursuant to Tuscaloosa City Code, Chapter 19, Section 19-54 (b) (3) c. and Alabama Act 2006-233 Section 3 (c), I have approved the underlined and/or struck through changes to this Classification Specification.



Walter Maddox, Mayor

Date

DIRECTOR OF CONSTRUCTION MANAGEMENT

SUMMARY

The purpose of this classification is to perform managerial and administrative work functions associated with the directing of activities of the Construction, Facilities, and Grounds Department. Work includes providing construction management supervision, technical support, and other various processes for all city facilities and buildings. Work is performed with wide latitude for independent judgment and action and is reviewed by the Executive Director of Construction, Facilities, and Grounds.

This classification is authorized to act on behalf of the Executive Director, Construction, Facilities, and Grounds in absence of the same.

ESSENTIAL FUNCTIONS

The following duties are normal for this classification. The omission of specific duties does not exclude them from the classification if the work is similar, related, or a logical assignment for this classification. Other duties may be required and assigned. Specific duties listed may not be required for all positions within this classification but are determined by the normal requirements for the particular position.

Supervises, directs, and evaluates assigned staff, processing employee concerns and problems, directing work, counseling, disciplining and completing employee performance appraisals.

Works with the Executive Director of CFG to develop and establish divisional goals, objectives, policies and procedures to ensure compliance with state and federal guidelines; plans and organizes departmental projects and workload; assigns work; develops employee work schedules to provide adequate coverage; monitors and reviews status of work activities.

Provides management services as the owners' representation for specific projects. Support for items such as programming, design status and reviews, schedule oversight, financial standing and quality performance of construction team for projects assigned. Provides support during the initial programming and design stages to maintain project scope and maintain open communications with the end users. Ensures proper project controls are in place to support a successful project outcome. Supports Department Heads and associated employees, and other groups on developing program goals and requirements and support for such projects and programs. Works with internal partners, consultants, architects, engineers, general/prime contractors, subcontractors, and other agencies to support their efforts in achieving the goals of the project. Supports the Executive Director of CFG with the submission of a Project per City Municipal Codes and Stage Bid Laws. Supports providing management with general reporting information, ensures State Bid Laws are followed and strives to continuously improve the construction operations. Coordinates project information with field staff and contractor teams to ensure project is constructed according to contract documents.

Must have demonstrated experience in managing multiple small projects or a single large project including budgetary responsibility and scheduling. Must have the ability to coordinate, manage, and lead multiple individuals/groups/tasks. Must have the ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language. Must have an understanding of project plans, specifications and

other documents. Must have a understanding of the State Bid Laws, and be proficient with personal computers to include word processing, spreadsheets, and email applications.

Oversees daily activities of personnel engaged in construction management or renovations of current facilities and new city buildings; prepares project schedules and cost estimates; reviews and approves leave time; delegates assignments to subordinate best qualified to perform task; reviews work for accuracy and completeness.

Directs and oversees design and construction of all technical trades including architectural, civil engineering, mechanical engineering, electrical engineering, and other associated specialty designs.

Instructs employees on effective and efficient cost, procurement, and scheduling methods to minimize systems/areas down time and diminish inconvenience to those affected.

Reviews and assists Facilities Maintenance for the city's property insurance program to include maintaining the building inventory, determining property values and establishing best means of loss control.

Assists Facilities Maintenance with inspections for buildings/equipment to identify needed repairs; directs repair and maintenance work on air conditioning, heating, and other HVAC systems, parts and equipment.

Observes, implements, and adheres to all safety rules and regulations during operation of equipment and for personal/personnel safety.

Consults with supervisors, department heads, Mayor, council members, staff and other agency officials to review departmental operations, discuss problems, develop plans, coordinate activities, provide technical expertise, and receive advice/direction.

Estimates and tracks job costs; contacts vendors to discuss product quality, view demonstrations, approve product for use, and obtain pricing information; prepares requisitions for parts, materials, and equipment; makes recommendations to committees on special projects.

Coordinates and interacts with architects and engineers on all city related building projects.

Reviews contracts, construction drawings, and related specifications; reviews and inspects work performed and approves contractor pay requests.

Creates floor plan drawings of city buildings and indicates most efficient positioning of furniture.

Responds to questions, complaints, and requests for information from vendors, utilities, contractors, elected officials, general public, and employees.

Prepares annual operating budget and fiscal spending requirements; reviews/approves requisitions for staffing, equipment, materials, and supplies based on budget allocations and control guidelines; monitors expenditures for fiscal compliance.

Monitors inventory of supplies and equipment; orders and maintains sufficient amount to ensure adequate units are available to perform daily tasks.

Composes, prepares, reviews, and/or approves forms, logs, requests, records, reports, correspondence, and documents associated with daily responsibilities of this position; prepares and maintains administrative records and files.

Supervises and assists in the development and implementation of short and long range goals and objectives, and in the development and implementation of departmental policies and procedures.

Supervises, coordinates and evaluates the work of subordinate managers; schedules and attends staff meetings; supervises the development and implementation of staff training and safety programs.

Assists the Executive Director of CFG in the development of the annual department budget; maintains budget controls; directs the purchasing of equipment, materials, and supplies.

Answers inquiries regarding departmental programs, operations, and activities.

Attends conferences and workshops; performs related work as required.

Schedules and attends staff meetings.

Interviews candidates for employment and recommends to Human Resource Department.

Maintains a comprehensive, current knowledge and awareness of the methods, procedures and practices of construction operations.

Recommends policies and procedures that guide and support the provision of quality services by the Department.

Incorporates continuous quality improvement principles in day-to-day activities.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.
Must meet regular attendance requirements.

Must be able to maintain good interpersonal relationships with staff, co-workers, and managers.

Must be available for call out 24 hours a day.

Must accomplish the essential functions of the job, with or without reasonable accommodations, in a timely manner.

MARGINAL FUNCTIONS

Performs general/clerical tasks, which may include answering telephone calls, entering data into computer, making copies, sending/receiving faxes, filing documentation, or processing incoming/outgoing mail.

Performs other related duties as required.

MINIMUM QUALIFICATIONS

Bachelor's degree in Engineering, Construction Management or related field required, possession of an appropriate certification or license is preferred; five years of progressively responsible experience in construction management and design including mechanical, electrical, plumbing, and HVAC systems or a related field; or any equivalent combination of experience, education, and/or training that provides the requisite knowledge, skills, and abilities for the job. Supervisory experience required. Must possess and maintain a valid driver's license.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL JOB FUNCTIONS

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

PHYSICAL REQUIREMENTS: Must be able to operate a variety of automated office equipment including computer, printer, typewriter, calculator, copy and facsimile machines, telephone, and building maintenance related equipment including HVAC systems, computerized HVAC automation system, boilers, lighting controls, diagnostic instruments, ladders, mechanic, plumbing, and electrician tools, and motor vehicles. Physical demand requirements are at levels of those for moderate to heavy work.

DATA COMPREHENSION: Requires the ability to compare and/or judge the readily observable functional, structural, or compositional characteristics (whether similar to or divergent from obvious standards) of data, people, or things which may include blueprints, forms, reports, procedural manuals, and operational manuals.

INTERPERSONAL COMMUNICATION: Requires the ability to speak with and/or signal people to convey or exchange mechanics and electrical information, including giving/receiving assignments and/or directions to/from co-workers, assistants, managers, or supervisors as well as communicating with the general public.

LANGUAGE ABILITY: Requires ability to read a variety of electrical and mechanical documentation, directions, instructions, and methods and procedures. Requires the ability to write job related documentation and reports with proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to speak with and before others with poise, voice control, and confidence using correct English and well-modulated voice.

INTELLIGENCE: Requires the ability to learn and understand relatively complex mechanical, electrical, and HVAC system related principles and techniques, to understand departmental policies and procedures, to make independent judgments in absence of supervision, and to acquire and be able to expound on knowledge of topics related to primary occupation.

VERBAL APTITUDE: Requires the ability to record and deliver information, to explain procedures, and to follow verbal and written instructions.

NUMERICAL APTITUDE: Requires the ability to add and subtract, multiply and divide, calculate decimals and percentages, perform basic algebraic computations, and utilize basic geometry and trigonometry.

FORM/SPATIAL APTITUDE: Requires the ability to visually inspect items for proper length, width, and shape using job related equipment which may include calibrators, testing materials, drafting tools, diagnostic instruments, and other standard measuring devices.

MOTOR COORDINATION: Requires the ability to coordinate hands and eyes in using office equipment, mechanical and electrical equipment and to operate a motor vehicle.

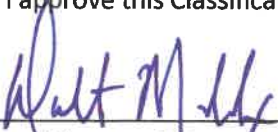
MANUAL DEXTERITY: Requires the ability to handle a variety of items, mechanical, electrical, and plumbing equipment, office equipment, diagnostic instruments, lighting controls, motor vehicles, control knobs, switches, etc. Must have the ability to use one hand for twisting motion or turning motion while coordinating other hand with different activities. Must have average levels of eye/hand/foot coordination.

COLOR DIFFERENTIATION: Requires the ability to discern color.

INTERPERSONAL TEMPERAMENT: Requires the ability to deal with and relate to people beyond giving and receiving instructions. Must be able to adapt to and perform under moderate stress when confronted with an emergency.

PHYSICAL COMMUNICATION: Requires the ability to talk, express, or exchange ideas by means of spoken words and/or hear and perceive nature of sounds by ear.

Pursuant to Tuscaloosa City Code, Chapter 19, Section 19-54 (b) (3) c. and Alabama Act 2006-233 Section 3 (c), I approve this Classification Specification.



Walter Maddox, Mayor

Date

APPROVED AS TO FORM

Office of the City Attorney

Prepared By: JPW/rd

Requested: Admin Comte Date: xx/xx/2022

Council Presentation on: xx/xx/2022

Suspension of Rules: No

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 3-31
OF THE CODE OF TUSCALOOSA
(A22-1388)

BE IT ORDAINED BY THE CITY COUNCIL OF TUSCALOOSA as follows:

That Section 3-31 of the Code of Tuscaloosa be amended to read as follows:

“Sec. 3-31. Expansion of on-premises licensed establishments.

- (a) *Definitions.* As used in this section, the following terms shall have the respective meanings ascribed to them:

Expand or enlarge the license premises: The occupation or the addition of any area or space which results in an increase in the size or occupancy of the premises in which any activity, pursuant to or in conjunction with the sale of alcoholic liquor or beverages, is conducted.

On-premises alcohol licensee: Any person operating pursuant to a license from the state alcoholic beverage control board to engage in the business of on-premises sale of any alcoholic beverages.

- (b) *Permit required; application, issuance, denial.* It shall be unlawful for any on-premises alcohol licensee to expand or enlarge the licensed premises unless a permit for such enlargement or expansion is first obtained as follows:
- (1) Application to expand or enlarge such license premises shall first be made to the revenue division of the accounting and finance department of the city, and shall show in words and figures and, where required, by map or drawing, the exact extent of the proposed expansion or enlargement, either in size or occupancy of the premises.
 - (2) On receiving such application, the revenue division shall cause the same to be submitted to the office of urban development, fire marshal, police department and county health department, and shall deliver the request to the city clerk for action by the governing body.

- (3) The governing body shall set a time for public hearing and, without undue delay, give notice of public hearing to consider said application by publication one time in a newspaper regularly published in the city, inviting any person who desires to be heard either in favor of or in opposition to the granting of the permit to be present and to be heard.
- (4) The governing body may deny the permit, after notice and hearing, on a finding that the expansion or enlargement will adversely affect the public health, welfare or safety of the community. The board shall consider all pertinent factors, including, but not necessarily limited to, the following: Whether or not the enlargement or expansion will cause or contribute to additional annoyance or disturbance because of:
 - a. Additional noise;
 - b. Additional traffic congestion or hazard;
 - c. Additional parking requirements;
 - d. Additional litter or debris;
 - e. The proposed increase in building occupancy is unsafe.
 - f. Licensee’s past history for violations and criminal activity on the premises.”

FUNDING REQUIRED: Yes No

By: _____

Chief Financial Officer

COUNCIL ACTION

Resolution _____

Ordinance _____

Introduced _____

Passed _____

2nd Reading _____

Unanimous _____

Failed _____

Tabled _____

Amended _____

Comments: _____

Sec. 3-31. Expansion of on-premises licensed establishments.

(a) *Definitions.* As used in this section, the following terms shall have the respective meanings ascribed to them:

Expand or enlarge the license premises: The occupation or the addition of any area or space which results in an increase in the size or occupancy of the premises in which any activity, pursuant to or in conjunction with the sale of alcoholic liquor or beverages, is conducted.

Located within two hundred (200) feet of a church or residential property: The distance, in a direct line, from the property boundary of the premises on which an on-premises liquor licensee is operating to the property boundary of the residential property or to the property boundary of the premises on which is located a church.

On-premises liquor licensee: Any person operating pursuant to a license from the state alcoholic beverage control board to engage in the business of on-premises sale of liquor or malt or brewed beverages.

Residential property: Any property having residential occupancy, or zoned for any type of residential occupancy by the zoning ordinance of the city.

(b) *Permit required; application, issuance, denial.* It shall be unlawful for any on-premises liquor licensee to expand or enlarge the licensed premises in any case where said licensed premises is located within two hundred (200) feet of any church or residential property, unless a permit for such enlargement or expansion is first obtained as follows:

- (1) Application to expand or enlarge such license premises shall first be made to the accounting and finance department of the city, and shall show in words and figures and, where required, by map or drawing, the exact extent of the proposed expansion or enlargement, either in size or occupancy of the premises.
- (2) On receiving such application, the accounting and finance department shall cause the same to be submitted to the office of urban development, fire marshal, police department and county health department, and shall deliver the request to the city clerk for action by the governing body.
- (3) The governing body shall set a time for public hearing and, without undue delay, give notice of public hearing to consider said application by publication one time in a newspaper regularly published in the city, inviting any person who desires to be heard either in favor of or in opposition to the granting of the permit to be present and to be heard.
- (4) The governing body may deny the permit, after notice and hearing, on a finding that the expansion or enlargement will adversely affect the public health, welfare or safety of the community. The board shall consider all pertinent factors, including, but not necessarily limited to, the following: Whether or not the enlargement or expansion

will cause or contribute to additional annoyance or disturbance to the neighbors or nearby church membership because of:

- a. Additional noise;
- b. Additional traffic congestion or hazard;
- c. Additional parking requirements;
- d. Additional litter or debris;
- e. Rowdiness or boisterousness of patrons of said establishment.

(Code 1962, § 3-30; Ord. No. 8820, § 10, 6-4-19)

APPROVED AS TO FORM

Office of the City Attorney

Prepared By: SBH
Requested: Admin 2/21/2023
Presentation on: 02/28/2023
Suspension of Rules: No

ORDINANCE NO. _____

ORDINANCE AMENDING SECTION 7-33(a)(4) OF THE
CODE OF TUSCALOOSA PERTAINING TO REVOCATION OF LICENSE OR PRIVILEGE TO OBTAIN A
LICENSE
(OCA-23-0202)

BE IT ORDAINED BY THE CITY COUNCIL OF TUSCALOOSA that Section 7-33(a)(4) of the
Code of Tuscaloosa is amended to read as follows:

“Sec. 7-33. - Revocation of license or privilege to obtain a license.

- (4) Any application, affidavit, return, or other document filed by or on behalf of the taxpayer or applicant with the revenue department contains false or misleading information or an omission of a material fact. **Any application, affidavit, or document or any statement or presentation made before any board, committee, commission, or council meeting of the City of Tuscaloosa to obtain any special conditions, zoning exception, alcohol license or other City approval required to operate the licensed business that contains false or misleading information or an omission of a material fact.**

FUNDING REQUIRED: Yes No

By: _____
Finance Director

COUNCIL ACTION

Resolution _____
Ordinance _____
Introduced _____
Passed _____
2nd Reading _____
Unanimous _____
Failed _____
Tabled _____
Amended _____
Comments: _____

APPROVED AS TO FORM

Office of the City Attorney

Prepared By: JPW/rd

Requested: Admin Comte Date: 02/21/2023

Council Presentation on: 02/28/2023

Suspension of Rules: No

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTIONS 3-30
AND 11-21 OF THE CODE OF TUSCALOOSA
(OCA-23-0203)

BE IT ORDAINED BY THE CITY COUNCIL OF TUSCALOOSA as follows:

SECTION ONE. That Section 3-30 of the Code of Tuscaloosa presently marked as “Reserved” be and is hereby amended to read as follows:

“Sec. 3-30. Occupant Limits.

Occupant limits for restaurant liquor licenses and on-premise beer and wine shall be established with applicable furnishings arranged for dining as shown on the alcohol license application. There shall be no dual occupant limit for restaurants and gastropubs to increase the occupant limit when furnishings are removed or reconfigured. Any increase in the occupant limit due to reconfiguring furnishings must be approved by the city council.”

SECTION TWO. That Section 11-21 of the Code of Tuscaloosa is hereby amended to add a subsection (t) reading as follows:

Sec. 11-21.—Amendments to code.

“(t) *Section 1004 Occupant Load* is amended by adding subsection 1004.5.2 to read as follows:

1004.5.2 Occupant limits for restaurants and gastropubs shall be calculated based on the tables and seating configured for a restaurant and as shown on any applicable alcohol license application. There shall be no increase in the occupant limit due to furnishings being removed or reconfigured without approval of the city council.”

FUNDING REQUIRED: Yes No

By: _____
Chief Financial Officer

COUNCIL ACTION

Resolution _____
Ordinance _____
Introduced _____
Passed _____
2nd Reading _____
Unanimous _____
Failed _____
Tabled _____
Amended _____
Comments: _____