



MEETING AGENDA



District 1
Matthew Wilson

District 2
Raevan Howard
Alternate

District 3
Norman Crow

District 4
Lee Busby

District 5
Kip Tyner
Member

District 6
John Faile
Chairperson

District 7
Cassius Lanier
Vice Chairperson

Council Administration and Policy Committee Meeting Agenda

Tuesday, May 17, 2022 Daugherty Conference Room 4:00 p.m.

| TOPIC | PRESENTER | SUPPORTING MATERIAL |
|--|----------------------|---------------------|
| Approval of Minutes | | |
| OLD BUSINESS | | |
| 1. Tuscaloosa Tourism and Sports Commission Bylaw Briefing | Blake Madison | |
| NEW BUSINESS | | |
| 2. Request to upgrade Chief Human Resources Officer | Brendan Moore | 2 |
| ADJOURN | | |



May 12, 2022

Dear Mayor Maddox:

After review, I recommend the following changes to the Chief Human Resources Officer job classification:

1. Add to the minimum job qualifications a preferred certification from either Society for Human Resource Management (SHRM) or Human Resources Certification Institute (HRCI).
2. Upgrade from a grade 46 to a grade 48.

Due to the nature and responsibility of this position, I recommend that it be graded at the same level as the following positions:

Executive Director of Community and Neighborhood Services

Executive Director of Urban Development

Executive Director of Strategic Communications

The city's human resources are our most critical and valuable asset. The leader of this office plays a key role in recruiting and retaining the best talent. This job classification needs to be upgraded. I request that this revision be presented to the City Council at the May 17th Administration and Policy Committee for review.

Thanks you for your consideration.

A handwritten signature in black ink that reads 'Brendan Moore'.

Brendan Moore
Chief Operations Officer